

Genealogical Research Agreement

The undersigned (“Client”) hereby engages the genealogical services of Brent N. Chadwick d/b/a Knox Trail Ances-Tree (“Researcher”), and authorize him to conduct genealogical research on my behalf, for an amount not to exceed \$_____ (time and expenses), as per my instructions, if any, set forth on the attached “Exhibit A Instructions”. Client will provide Researcher with all pertinent information in his/her possession on the subject to be researched. Client acknowledges that Researcher can make no guarantees regarding what information, if any, may be found, although every reasonable effort will be made by Researcher to find the information within the time allotted by Client.

Client authorizes Researcher to obtain any vital records as may be necessary to establish and identify next-of-kin and collateral family members pertinent to the search. For authorization purposes a photocopy of this Agreement shall have the same force and effect as the original.

Researcher agrees to provide Client a detailed report or affidavit covering all relevant sources relied upon during the research, with analysis, and an invoice of time spent and expenses incurred. The final report will be mailed (or e-mailed) to the person and address of the signer below when final payment is received from Client. If after initial research, Client or Researcher decides that research amount or direction need to change, an additional agreement can be made by both in writing (or via e-mail). By signing this agreement, Client agrees to permit Researcher to use the Client report for certification or instructional purposes only.

Client agrees to send a non-refundable check payable to “Brent N. Chadwick”, d/b/a **Knox Trail Ances-Tree**, P.O. Box 35, East Otis, Ma. 01029, for the amount of \$160 (U.S.), (4 hour minimum) as a retainer. (Client also has the option of sending payment to knoxtrailancestree@gmail.com through PayPal.com).

The Researcher’s work will be charged as follows: \$40.00 per hour for analysis, client communication, consultation, research, travel, plus out-of-pocket costs including but not limited to photos, photocopies, CDs, microfilm rental, postage and handling, repository fees, database fees, etc. Balance in full must be paid before the final report or affidavit will be sent to Client.

Signature of Client:

Address of Client

Date:

Signature of Researcher:

Date:



EXHIBIT A
CLIENT INSTRUCTIONS

